Grants for Professional Development  
for Lay Ecclesial Ministers

Guidelines

Eligible Applicants: Lay ecclesial ministers in any department serving parishes in the Archdiocese of St. Paul and Minneapolis.

Eligible Programs: This grant is for assistance with the cost of **graduate level education**, **ministry certificates**, **or continuing professional education** designed to provide our ministers with strong theology and management skills needed to strengthen the parishes in which they serve.

This can take the form of classes (online or on-site), conference registration, or certain retreat experiences.

Amount of Grant: The Catholic Community Foundation of Minnesota (CCF) will award grants for related expenses **up to $1,000**.

Application Process: You apply for a grant toward the program of your choice. The grant check is made payable to your parish. The parish pays for the program directly to the provider along with whatever funds they may be contributing to the whole.

Decision Process: This is a competitive grant application. Decisions will be based on (1) our assessment of how well your proposal fits the guidelines and (2) competing opportunities outlined in all submitted proposals.

Application Format: Applications will be processed up to three times per year, as funds allow. The deadline for first-round applications is **March 15th**. If funds remain after that time, we will announce an additional round of applications until **July 15th**. If funds still remain, there will be a final deadline of November **15th**. Notification of commitments will be made to minister and pastor within three weeks of applying.

You may enter your responses directly into this document.

Questions? Please call CCF Program Officer Meg Payne Nelson at (651) 389-0882.

Application Form

1. **Contact Information** 
   1. Your Name:
   2. Type of Minister (YM, DRE, Music, etc.):
   3. Your Email:
   4. Parish Name & City:
   5. Pastor Name:
2. **Program Details**
3. Name the program for which you are registering:
4. Provide a link to the program website for more information:
5. Briefly describe the program and why you think it should qualify for consideration:
6. Describe your personal motivation for participating in this program:
7. What are the dates of the program?
8. What is the total cost of participation (registration, materials, travel, etc.)?

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| Portion your parish is paying: |  |
| Portion you are asking CCF to pay: |  |
| Portion you are personally contributing: |  |
| Other sources of funding (describe): |  |
| **Total cost of your participation:** |  |

Upon completion, please email this document to [nelsonm@ccf-mn.org](mailto:nelsonm@ccf-mn.org).