

# Website Privacy Policy

The Catholic Community Foundation values the support and trust of our donors, our constituents and our entire Catholic community. Our hope is that this privacy policy provides complete transparency with regard to how we obtain and use information collected and made available to us through your use of our website, including personal information.

Please take a few minutes to review our privacy policy. By using this website, you are consenting to the collection, use and disclosure of your personal information as set forth in this privacy policy. If you do not consent to our use of your personal information as described in this privacy policy, please do not provide any information about yourself when you visit this website.

“Personal information” is information about an identified or identifiable individual using our website. Your personal information may include your name, address and e-mail address. We do not collect on our website social security numbers, birthdates, credit card numbers, bank account information, or another other type of confidential information.

## What information we collect through our website

The Catholic Community Foundation collects the personal information you knowingly and voluntarily provide to us when you use this website, for example, the personal information you provide when you subscribe to a newsletter, add your name to our mailing list, complete a survey, or register for an event.

In addition, we have access to, and may collect the following information relating to the following areas:

- IP address, which is an identifier assigned to your computer when you access the internet, and mobile device ID. The IP address may be the same or different each time you connect to the internet, depending on how you connect to the internet, but this information does not identify you personally, unless you have provided us with Personal Information through an account you have created. We may also collect such other non-Personal Information, such as your internet service provider, the web browser used to visit the website (and available web browser settings), the time the website is visited, which web pages you visited on the website, and other anonymous website usage.
- Many websites, including these websites, make use of cookies and or/similar technologies to place information about a visit to the website in a small data text file that is stored on your computer. In general, we may use cookies and other web technologies to: collect information about the ways you use our website, which pages you visit, which links you use, and how long you stay on each page;

or support the features and functionality of our websites, for example, to save you the trouble of reentering information already in our database or to prompt the settings you established on previous visits.

### **How we use your Personal Information**

The Catholic Community Foundation uses your personal information for the purposes for which it was provided. For example, if you subscribe to a newsletter, we use your contact information to mail or e-mail the newsletter to you. If you register for an event, we use the information you provide to process your registration. If you complete a poll or survey or send us comments or other information, we use that information to improve our programs, services, and communications. We also use your personal information to respond to your questions and comments and thank you for your donations.

The Catholic Community Foundation uses personal information to compile statistics about visitors to our website, donors, volunteers, and other supporters. These statistics do not identify you personally.

If you provide us with your name and address, you may receive periodic mailings from us with news and information about The Catholic Community Foundation and its programs and events or containing requests for your support. You may unsubscribe to any of our communications at any time.

### **When we share your information**

The Catholic Community Foundation shares the personal information it collects with third party vendors who – in the course of ordinary business – act for or on behalf of The Catholic Community Foundation. These third party vendors may need information about you in order to perform their functions. These companies are not authorized to use your personal information for any other purpose and are bound by contract to treat all of your personal information as confidential.

The Catholic Community Foundation does not, at this time, share its mailing lists with other organizations (except as described in the preceding paragraph). For example, CCF uses a third party email management system. This platform allows CCF to send email communications to targeted mailing lists. These communications include fund statements and newsletters as well as event invitations.

### **Links to other websites**

This website contains links to other websites not operated by The Catholic Community Foundation, including donorcentral and vanco.

This privacy policy applies only to this website, which may be accessed at [ccf-mn.org](http://ccf-mn.org). It does not apply to personal information collected through third-party websites. Links to third-party

websites are provided as a service and do not imply any endorsement of the activities of these third-party websites nor any association with their operators. The Catholic Community Foundation does not control these third-party websites and is not responsible for their data practices. We urge you to review the privacy policy posted on each external website you visit before using the website or providing any personal information about yourself.

## **Legal**

If a court with authority over this Privacy Policy finds any part of it not enforceable, both parties agree that the court should modify the terms to make that part enforceable while still achieving its intent. If the court cannot do that, both parties agree to ask the court to remove that unenforceable part and still enforce the rest of this policy. This policy (including additional terms that may be provided by us when you engage with a feature of the Services) is the only agreement between us regarding the Service and supersedes all prior agreements for the Service.

CCF reserves the right to disclose your information if we believe that it is required to comply with a law, government regulation, legal investigation or as part of a legal records hold process. This is to ensure the safety of any person; to address fraud, security or technical issues; or to protect CCF's rights, assets or intellectual property.

## **Changes to our Privacy Policy**

This privacy policy describes The Catholic Community Foundation's current policies and practices with regard to the personal information we collect from visitors to this website. As our website grows or laws change, we may need to update or revise this privacy policy. We, therefore, reserve the right to update or modify this privacy policy at any time, without prior notice, by posting the revised version of this privacy policy on this website. If we modify our privacy policy, the modifications will apply only to the personal information we collect after we have posted the revised privacy policy on this website.

For your convenience, whenever this privacy policy is changed, we will alert you by posting a notice on our home page at [www.ccf-mn.org](http://www.ccf-mn.org) for 60 days. If more than 60 days goes by between your visits to this website, be sure you review this privacy policy to see if it has been revised since your last visit.

You may access the current version of this privacy policy by clicking on the link marked "privacy policy". This privacy policy was last revised in January 2019.

## **Questions or Concerns**

If you have questions about this privacy policy or our use of your personal information, please contact us by e-mail at [info@ccf-mn.org](mailto:info@ccf-mn.org) or write us at:

Catholic Community Foundation

2610 University Avenue West

Suite 500

St. Paul, MN 55114

Re: Privacy Policy

### Policy History & Revisions

CCF's Assistant Controller is responsible for annually reviewing and updating the IT Acceptable Use Policy.

Date:	Reviewer:	Policy Modification Description:
6-18-19	Executive Committee of the Board	Initial Policy Approved